

# Corridor access flowchart

Whenever an activity changes the way a road normally operates, a risk is created for both workers and road users. When planning to carry out any work or activity that affects the normal operation of any road, footpath or berm in the Queenstown Lakes District, a corridor access request (CAR) must be submitted to Queenstown Lakes District Council (QLDC).

**PCUB:**  
Person Conducting a Business or Undertaking.

**COPTTM:**  
The best practice reference for the safe and efficient management and operation of temporary traffic management.

**NZGTTM:**  
The new guide outlining how to take a risk-based approach to plan and mitigate the risks to road workers and road users to keep them safe. This approach will be adopted by NZTA as of 1 Nov.

**RCM:**  
Road Corridor Manager – the Territorial Authority that has jurisdiction over the road (e.g. QLDC).

**CAR:**  
A permit that helps to ensure that all road worksites meet national regulations, and that they are as safe as possible for workers, motorists, pedestrians and cyclists. Some examples of activities requiring a CAR are:  
> placing a skip bin or container on the berm  
> installing a new stormwater drain that leads into the road corridor  
> using or parking machinery such as cranes on the road corridor

**WAP:**  
Written permission from the Road Corridor Manager that the CAR is approved and works may proceed.

<sup>1</sup> Note: QLDC does not approve the Risk Assessment or TMP as of 1 Nov

<sup>2</sup> Note: NZTA has also announced it will cease administration and registration of most TTM warrants from 1 Nov. It is up to each PCBU to determine how they ensure workers are competent and capable.

