

Minutes of a meeting of the Queenstown Lakes District Council Community & Services Committee held in the Council Chambers, 10 Gorge Road on Thursday 27 June 2024 commencing at 10.00am.

Present

Councillor Craig Ferguson (Chair), Councillor Esther Whitehead, Councillor Barry Bruce, Councillor Lisa Guy, Councillor Matt Wong, Councillor Cody Tucker

In attendance

Councillor Melissa White, Councillor Lyal Cocks, Mr Kenneth Bailey (General Manager Community Services), Mr Simon Battrick (Sports & Recreation Manager), Ms Kat Baynard (Senior Parks Advisor), Ms Sophie Craig (Parks and Reserves Planner), Ms Jeannie Galavazi (Principal Parks Planner), Ms Samatha Saccomanno (Programme Coordinator Wellbeing Community Partnerships), Mr Hemi Cordell (Upper Clutha Welcoming Communities Coordinator), Ms Silvia Dancose (Welcoming Communities Coordinator), Ms Marie Day (Community Partnerships Manager), Mr Jon Winterbottom (Governance Team Leader), no members of the public and no members of the media.

Apologies

There were no apologies.

Declarations of Conflicts of Interest

No declarations were made.

Public Forum

There was no public forum.

Matters Lying on the Table

There were no matters lying on the table.

Confirmation of Agenda

On the motion of Councillor Whithead and Councillor Wong the Community & Services Committee resolved that the agenda be confirmed without alteration.

Motion carried unanimously.

Confirmation of Minutes

The following amendment of the draft minutes was requested: correction of the spelling of “infrastructure” in the first paragraph of item 3.

On the motion of Councillor Guy and Councillor Bruce the Community & Services Committee resolved that the minutes of the meeting held on 16 May 2024 be confirmed with alteration.

Motion carried unanimously.

Chair Ferguson said some words in memory of John Hughes, a long-time former local community member, who passed away recently in the North Island.

1. New Proposed Reserves to Vest in the Whakatipu

The report’s author was Sophie Craig (Parks and Reserves Planner). The report recommended that the Community & Services Committee (the Committee) recommend to Council the vesting of three reserves in the Whakatipu.

Ms Craig and Ms Jeannie Galavazi (Principal Parks Planner) took the report as read. Councillor Wong requested that officers provide a brief summary of each of the reserves, which Ms Craig provided.

Ms Craig and Ms Galavazi responded to questions on who has responsibility for maintaining the reserves, whether the required fencing needs to be pest/rabbit proof, what it would take to move towards pest-proof fencing, whether any improvements with respect to silt-tracking, pest control and water control could be implemented along with this vesting, whether there is connectivity to Lake Hayes from the Esplanade Lot 101 Reserve, and whether the road within the Esplanade Reserve connects to anywhere else.

Councillor Guy also requested that officers explore the possibility of pest-proofing fencing installed around the district.

On the motion of Councillor Whitehead and Councillor Tucker it was resolved that the Community & Services Committee:

- 1. Note the contents of this report and;**
- 2. Recommend to Council that the vesting of the following reserves be approved:**

RCL Henley Downs Limited RM230485

- i. Local Purpose (Walkway and Services) Reserve – Lot 78 being 1,400m² in area.**

Subject to the following works being undertaken at the Applicant's expense:

- i) Compliance with the conditions of resource consent RM230485 (and any subsequent variations) which include:**

- a. The submission of landscape plans to Council for certification by the Parks and Open Spaces Planning Manager;**
- b. The formation of an off-road trail within Lot 78 and the existing Lot 98 DP 519609 to meet the Grade 2 standard of the Queenstown Lakes District Council (QLDC) Cycle Trail and Track Design Standards & Specifications (2016);**
- c. The registration of a fencing covenant under s6 of the Fencing Act 1978 on the reserve to vest in QLDC to protect the Council from liability to contribute towards any work on a fence between any public reserve vested in or administered by the Council and any adjoining land;**
- d. The registration of a Consent Notice (or alternative encumbrance) on any land within the development adjoining the reserve, to ensure any fences on land adjoining, or boundaries along any reserve, shall no greater than 1.2m in height, and be 50% visually permeable;**
- e. A three-year maintenance period by the consent holder commencing from vesting of the reserve; and**
- f. A maintenance agreement for reserve prepared and approved (signed) by the Parks and Open Spaces Planning Manager specifying how the reserves will be maintained during the maintenance period.**

- ii) Vesting of reserves to be undertaken in accordance with the QLDC Vesting of Roads and Reserves Policy 2016; and**

- iii) Presentation of the reserve in accordance with Council's policies.**

Hayes Creek Development Limited RM220821

- ii. Esplanade Reserve - Lots 101 and 102, being 11,113m² and 3,180m² in area.**

Subject to the following works being undertaken at the Applicant's expense:

- i) Compliance with the conditions of resource consent RM220821 (and any subsequent variations) which include:**
 - a. The submission of a pedestrian easement layout plan detailing the southern connection from the western boundary of Lot 101 with Lot 307 DP 505513 to Alec Robins Road to Council for approval;**
 - b. A draft pedestrian easement instrument;**
 - c. The submission of detailed design of mounding within the site adjacent to the public access easement to Council for certification by the Parks and Open Spaces Planning Manager;**
 - d. The registration of a fencing covenant under s6 of the Fencing Act 1978 on the reserve to vest in QLDC to protect the Council from liability to contribute towards any work on a fence between any public reserve vested in or administered by the Council and any adjoining land;**
 - e. Formation of all the trails within the public access easements connecting Alec Robins Road to the Esplanade Reserves (and in the case of the southern easement, across the Esplanade Reserve).**
 - f. A maintenance agreement for reserve prepared and approved (signed) by the Parks and Open Spaces Planning Manager specifying how the reserves will be maintained during the maintenance period; and**
 - g. A three-year maintenance period by the consent holder commencing from vesting of the reserve; and**
 - h. The registration of a Consent Notice (or alterative encumbrance) on any land within the development adjoining the reserve, to ensure Council is not responsible to contribute to work on any fence between a public reserve vested in or administered by Council and any adjoining land.**
- ii) Vesting of reserves to be undertaken in accordance with the QLDC Vesting of Roads and Reserves Policy 2016; and**
- iii) Presentation of the reserve in accordance with Council's policies.**

- 3. Recommend to Council that any reserve improvement contributions are offset against those payable in accordance with the Developments Contributions Policy current at the time of contributions payment, subject to:**
- i) Detailed design plans for the reserves to be submitted and the approval of these to be delegated to the Parks & Open Spaces Planning Manager.**
 - ii) Final approval of any reserve improvement costs to be delegated to the Parks & Open Spaces Planning Manager and is subject to the applicant demonstrating the actual costs of the improvements.**
 - iii) If the cost of work to construct the approved plans exceeds the contributions available to be credited, the additional cost shall be at the Applicant's expense.**

Motion carried unanimously

2. Chair's Report

A report from Councillor Ferguson (Chairperson) provided the Committee with an update on projects of interest.

Councillor Whitehead requested that Chair Ferguson summarise the key updates, which the Chair provided.

Councillor Guy expressed thanks to officers for all their hard work in this space. Councillor Wong expressed gratitude to officers involved in the Fernhill Track upgrade.

Mr Kenneth Bailey (Community & Services General Manager) spoke to the challenges faced given current fiscal constraints and highlighted the importance of volunteers to the work of the Community Services directorate.

Councillor Whitehead noted a typo on page 65 (a misspelling of Mardi Gras).

On the motion of Councillor Bruce and Councillor Whitehead it was resolved that the Community & Services Committee:

- 1. Note the contents of this report.**

Motion carried unanimously

The meeting concluded at 10.36 am.

Confirmed as a true and correct record:

CHAIR

DATE