

Minutes of a meeting of the Wānaka-Upper Clutha Community Board held in the Armstrong Room, Lake Wānaka Centre, Wānaka on Thursday 21 November 2024 commencing at 10.00am

Present

Mr Simon Telfer (Chair), Councillor Barry Bruce, Councillor Lyal Cocks, Mr Chris Hadfield, Ms Linda Joll, Councillor Cody Tucker and Mr John Wellington

In attendance

Councillor Quentin Smith, Mr Tony Avery (General Manager, Property & Infrastructure), Mr Hugo De Cosse Brissac (Roading Engineer), Mr Hayden Bed (Development Engineering and Subdivision Manager), Mr Adam Geekie (Licence to Occupy and Temporary Road Closure Officer), Ms Charlie Evans (Senior Planning & Development Administrator), Mr Matthew Judd (Parks Property Planner), Mr Simon Mason (Infrastructure Operations Manager), Mr Dave Wallace (Planning & Development General Manager), Ms Kat Baynard (Senior Parks Advisor), Mr Dave Winterburn (Parks Manager) and Mr Jon Winterbottom (Democracy Services Team Leader); one member of the media and 4 members of the public

Apologies/Leave of Absence Applications

There were no apologies.

Declarations of Conflicts of Interest

There were no declarations of conflicts of interest.

Matters Lying on the Table

There were no matters lying on the table.

Public Forum

1. Brian Kreft: Re LTO for Warren Street, Wānaka

Mr Kreft spoke on item 3 on the agenda. Mr Kreft indicated he was not aware that this LTO was being heard until Monday this week and so has not had time to discuss related matters with neighbours. Mr Kreft indicated that he is not opposed to the LTO but requests a short deferral so he can discuss with appropriate parties and Council to mitigate his concerns. In response to a question, Mr Kreft clarified that his concerns related to access, storm water runoff and tree removal.

2. Ramash Swamy (YELLO! Taxis): Bus infrastructure in Wānaka

Mr Swamy noted that YELLO! transports more people in town than other businesses. Mr Swamy highlighted a problem with lack of a time limit on bus parking, proposing

that a 30-minute time limit would be appropriate. Mr Swamy noted that many tour buses park in the lakefront carpark, for example there may be 6 or 7 buses packing up at the same time. Mr Swamy suggested if buses were to stay for 30 minutes that would be fine, but when they stay for a few hours it becomes very difficult to pick up passengers from that carpark.

Confirmation of Agenda

It was moved (Chair and Mr Wellington):

That the Wānaka-Upper Clutha Community Board resolve that the agenda be confirmed without addition or alteration.

Motion carried unanimously.

Confirmation of minutes

It was moved (Councillor Tucker and Ms Joll):

That the Wānaka-Upper Clutha Community Board resolve that the minutes of the meeting of the Wānaka-Upper Clutha Community Board held on 10 October 2024 be confirmed as a true and correct record.

Motion carried unanimously.

1. Additional parking restrictions under the Traffic and Parking Bylaw 2018

A report from Hugo de Cosse Brissac (Roading Engineer) presented four areas where new stopping or parking restrictions were recommended in response to public feedback, elected member comment or officer recommendations.

Mr Simon Mason (Infrastructure Operations Manager) and Mr de Cosse Brissac presented the report and responded to questions.

Mr Mason and Mr de Cosse Brissac responded to questions about potential overregulation and excessive no parking areas in the district, a lack of space for vehicles to park on Anderson Road, time limits on bus stops, the overall lack of parking in Northlake and problems this creates for visitors, whether a scooter park or bike park could be added on McDougall Street, and possible fencing in the reserve next to the proposed bus stop.

There was further discussion of whether the McDougall Street bus stop would be a good location for a park and ride and whether it should be moved back a few metres, the lack of data about bus parking in town (how many buses and how long did they park for), and the need for a long-term vision for parking in Wānaka.

There was discussion of whether the no-stopping restriction on McDougall Street should be extended to include prohibition of non-vehicle parking. The Board agreed to amend the original motion to add the following clause (in red) to the second line of the table in recommendation 2, which related to McDougall Street: **“No stopping at any time or alternative non-vehicle parking.”**

It was moved (Chair and Mr Wellington):

That the Wanaka-Upper Clutha Community Board resolve to

- 1. Note the contents of this report;**
- 2. Approve changes to the new and existing restrictions to the on-road and off-road parking restrictions as set out below, noting that these will come into force once signed or marked:**

Road or Location	Specific Description
Anderson Road	No stopping at any time
McDougall Street	No stopping at any time or alternative non-vehicle parking
McDougall Street	Parking restriction change
Northlake Drive and Mount Linton Avenue	Parking restriction change

Motion carried unanimously.

2. Temporary Road Closure Application – Motatapu Event 2025

A report from Adam Geekie and Kim Anderson (Licence to Occupy and Temporary Road Closure Administrators) assessed an application for a temporary road closure for Motatapu 2025. The report noted that the proposed closure was similar to previous years and recommended that the temporary road closure be approved, subject to a variety of standard conditions.

Mr Geekie and Mr Hayden Bed (Development Engineering and Subdivision Manager) presented the report.

There were no questions.

It was moved (Councillor Bruce and Mr Hadfield):

That the Wānaka-Upper Clutha Community Board resolve to:

- 1. Note the contents of this report; and**
- 2. Approve the temporary road closure application for the Motatapu Event subject to the following conditions:**

- a. Any issues or concerns which may arise from the public notification published in the Queenstown Mountain Scene and Wānaka Sun on 23 January 2025 are addressed to the satisfaction of Queenstown Lakes District Council (QLDC);
- b. Approval of the final Traffic Management Plan by QLDC Planning and Development prior to the event taking place;
- c. The event organisers to arrange radio advertising two days prior to and on the morning of the event taking place;
- d. The event organisers arranging suitable disposal methods for recycling and rubbish/refuse;
- e. The event organisers to ensure access is available for emergency services and maintenance contractors if required;
- f. The applicant must contact all affected commercial/tourism operators and marginal strip Department of Conservation concessionaries that usually use the areas to be closed in November/December 2024 to ensure they are fully informed of the closures and how they will be affected;
- g. Signs notifying of road closure date/times must be installed at entry points to the road closures as advanced warning to track/road users at least ten days prior to the event;
- h. The applicant must notify all affected parties of the extent of the temporary road closure; this notification is to be undertaken within 10 days of the approval of the temporary road closure application and again 10 days prior to the closure occurring with a copy of this notice to be supplied to QLDC (adam.geekie@qldc.govt.nz); and
- i. The applicant must advise of the road closures and the alternative transport options through their own social media and contact QLDC Communications (communications@qldc.govt.nz) to arrange the

closures to be further shared through Council social media.

**3. Authorise the following schedule of road closures:
Saturday, 1 March 2025**

Road to be closed: Motatapu Road, Glendhu Bay, Wānaka

Period of Closure: 0500 to 1130

***Excluding Buses**

Motion carried unanimously.

3. Licence to Occupy – Warren Street, Wānaka

A report from Kim Anderson (Licence to Occupy and Temporary Road Closure Administrator) assessed a proposal for a Licence to Occupy (LTO) Road Reserve to Turk Holdings Limited to allow the owners of 23-31 Chalmers Street, legally described as Lots 1-3 DP 6888, to occupy Council land with an accessway and a swale in an unformed section of Warren Street legal road reserve. This was submitted to allow occupation in the event an application for Resource Consent (RM210057) was granted for a proposed subdivision, that included the new access to serve Lots 3-5 RM210057. The report recommended that the LTO be granted subject to various standard conditions.

Mr Geekie and Mr Dave Wallace (General Manager Planning & Development) presented the report. Mr Wallace clarified why the Council had declined Mr Kreft's request to delay this report.

Mr Geekie and Mr Wallace responded to questions on whether individuals would normally be consulted if there were potential impacts on their property, whether the road would likely become a formalised thoroughfare, and whether Mr Kreft would be provided an update about the future process. Mr Wallace confirmed that conditions were proposed on any approval of an LTO that ensured the occupation could not occur unless resource consent was granted for the proposed works in the occupation area. It was also clarified that effects from the development on people and the environment would be appropriately considered through the resource consent process under the Resource Management Act.

Mr Wallace proposed several changes to the recommendation in the report: first, amendment of clause *L* to clarify that the design plans are not specified as part of this LTO (see below for details) and, second, to remove clause *w* (which read "At the completion of the works, as-builts are to be submitted to Engineeringapprovals@qldc.govt.nz in a format compatible with QLDC's GIS system") since it is superfluous.

The specific amendments proposed by Mr Wallace were as follows:

- I. That the following should **be removed**
“L. Should the provisional design plans provided during the Licence to Occupy application vary in any form, the applicant is to seek further approval of any new detailed plans under the engineering acceptance process and provide this approval to Council for additional Licence to Occupy approval (kim.anderson@qldc.govt.nz);”
and be **replaced with**
“L. The design plans proposed by the applicant within the appendices are viewed as conceptual only and [inaudible] the basis of the Licence to Occupy decision. The final design will be subject of engineering acceptance as per the conditions of RM210057 should that consent be granted;”
- II. That the original condition “w” be **removed**.

The Board agreed to proceed with a motion that incorporated Mr Wallace’s proposed amendments.

It was moved (Chair and Councillor Cocks):

That the Wanaka-Upper Clutha Community Board resolve to

- 1. Note the contents of this report; and**
- 2. Grant a Licence to Occupy Warren Street road reserve to enable Turk Holdings Ltd to install an accessway with swale adjacent to 23-31 Chalmers Street contained within the Warren Street unformed road reserve, as part of Resource Consent (RM210057) for a proposed subdivision subject to the following conditions:**
 - a. The licence shall remain at Council’s pleasure;**
 - b. It is the responsibility of the applicant to ensure that all works on the road reserve comply with both the Building Act 2004 and the Resource Management Act 1991; resource and building consents are to be obtained prior to works commencing, if required;**
 - c. All works must comply with both a Traffic Management Plan (TMP) and Corridor Access Request (CAR); the TMP and CAR must be approved by Council engineers before any work commences on the road reserve;**

- d. All activities are to be undertaken in accordance with Worksafe New Zealand's standards for the work environment;
- e. Any works within the road reserve to be undertaken to the specification and approval of Council's engineers.
- f. Any reinstatement works within the road reserve, if required, to be undertaken in accordance with the Council's subdivision Code of Practice and to the satisfaction of Council's engineers.
- g. All services including three-waters, telephone, power and gas within the road reserve must be identified prior to any works being undertaken on the road reserve; there shall be no damage to Council infrastructure nor shall access to the road reserve by Council be fettered before, during, or after the works are completed; Council reserves the right to charge a reasonable rate for any damage done to infrastructure;
- h. In the event that Council requires access to any Council services in or within close proximity to the agreed location (including responding to a failure, upgrade or maintenance of the water main), Council will not be liable for damage or reinstatement of any private works within the unformed legal road reserve;
- i. Prior to works commencing, photographic evidence or a Council inspection is to be carried out of the pre-existing condition of the area to be occupied, and then again once any reinstatement is complete, with reinstatement to be of current or better condition; photographs can be sent to kim.anderson@qldc.govt.nz and Council engineer inspection to be arranged with Rich Gurnell (rich.gurnell@qldc.govt.nz);
- j. Structures and/or occupation must not compromise roading or services maintenance activities.
- k. The current unformed accessway to 23-31 Chalmers Street, legally described as Lot 1-3 DP 6888 (future Lots 3-5 RM210057 if granted consent) within the road reserve, shall in no way obstruct the right of public

passage to the unformed section of the legal road reserve;

- l. The design plans provided by the applicant within the appendices are viewed as conceptual only for the purpose of informing this LTO decision. The final design will be subject to Engineering Approval as per the conditions of RM210057, if granted consent.**
- m. The landscaping of the current Lot 1-3 DP 6888 accessway contained within the unformed road reserve is to be topsoiled and grassed as part of the subdivision works for future Lot 1 & Lot 2 development prior to the construction of the proposed alternative new accessway for future Lots 3-5 under RM210057, if granted consent;**
- n. Prior to removal and remediation of the Lot 1-3 DP 6888 existing access from the unformed road reserve and replacement with accessway to future Lots 3-5 RM210057 (if granted consent), approval is completed either under an approved resource consent process or connection to Council services application and a copy of this approval is to be supplied to Queenstown Lakes District Council (QLDC) (kim.anderson@qldc.govt.nz);**
- o. The licence area is not to be used for parking or as a construction material storage or staging area at any time;**
- p. The QLDC Tree Policy is required to be followed for any established planting or trees within the licensed area prior to any works taking place and a copy of Council arborist approval to these works is to be provided to QLDC (kim.anderson@qldc.govt.nz).**
- q. Any proposed planting within the licence area is to be of species approved by Council arborists that at full maturity does not grow higher than 1.1m;**
- r. All planting within the licenced area is to be maintained by the Licensee to ensure it is kept in neat order not exceeding 1.1m high and does not represent any fire risk or impede on sightlines or the safe use of the accessway with any dead or dying planting to be replaced and removed;**

- s. No trees shall be planted in the proposed occupation area of the road reserve;
- t. Council may require at its discretion the planting, trimming and/or removal of trees within the proposed occupation area at any time upon request, and this shall be done at the licensee's cost within one month of any request;
- u. The owners of Lot 1-3 DP 6888, or future Lots 3-5 RM210057, if granted consent, shall not inhibit, delay or prevent in anyway the formation of a formed road within the road reserve by the QLDC at any time in the future;
- v. The owners of Lot 1-3 DP 6888, or future Lots 3-5 RM210057, if granted consent, shall be responsible for the ongoing maintenance of the private accessway formed within the legal road reserve; this accessway is to be formed to the standard of a private right of way only and Council shall not be responsible for any ongoing maintenance associated with this access until such time as the access is upgraded to the standard of the public road or until an alternative agreement is obtained with Council for the maintenance of access;
- w. The applicant must register a Covenant in Gross against the title of Lots 1-3 DP 6888 or future Lots 3-5 RM210057 (if granted consent) to ensure the recommended terms and conditions of the licence continue in perpetuity for all future owners of the property; evidence of the registration is to be provided to QLDC (kim.anderson@qldc.govt.nz) prior to works commencing. Failure to register the covenant will result in the licence being null and void.

Motion carried (Councillor Bruce and Mr Hadfield voted against the motion).

4. Licence to Occupy – Rifleman Street, Wānaka

A report from Adam Geekie (Licence to Occupy and Temporary Road Closure Administrator) assessed granting a Licence to Occupy ('LTO') Road Reserve to Otago Regional Council ('ORC') to enable the installation of a temporary mobile air quality monitoring station on the Rifleman Street Road Reserve adjacent to the Riverside Wetland Reserve. The report recommended that an LTO be approved, subject to standard conditions.

Mr Geekie and Mr Wallace presented the report and took it as read. Mr Geekie and Mr Wallace responded to questions about what, if anything, could be done to discourage parking on the berm, and whether the mobile station would look like a trailer.

It was moved (Councillor Tucker and Mr Wellington):

That the Wanaka-Upper Clutha Community Board resolve to

- 1. Note the contents of this report;**
- 2. Grant a Licence to Occupy Rifleman Street legal road reserve to Otago Regional Council (ORC) to install a temporary mobile air quality monitoring station subject to the following conditions:**
 - a. The licence shall remain at the Council's pleasure;**
 - b. It is the responsibility of the applicant to ensure that all works on the road reserve comply with both the Building Act 2004 and the Resource Management Act 1991. Resource consent and building consents are to be obtained prior to works commencing, if required;**
 - c. All works must comply with both a Traffic Management Plan (TMP) and Corridor Access Request (CAR). The TMP and CAR must be approved by Council Engineers before any work commences on the road reserve;**
 - d. All activities are to be undertaken in accordance with the Health and Safety at Work Act 2015;**
 - e. Any works within the road reserve to be undertaken to the specification and approval of Council's engineers;**
 - f. Any reinstatement works within the road reserve, if required, to be undertaken in accordance with the Council's Code of Practice and to the satisfaction of Council's engineers;**
 - g. Prior to works commencing, photographic evidence is to be supplied to Adam.Geekie@qldc.govt.nz of the pre-existing condition of the area to be occupied, and**

then again once the occupation or reinstatement is complete;

- h. The applicant is liable for any damages and/or reinstatement of Council's or any other person's property that may arise from the proposed activity (e.g. reinstatement of footpaths, road markings etc.); if photographic evidence is not provided, any damage to the area following the occupation shall be remedied by the LTO holder;
- i. In the event that Council requires access to any Council services in or in close proximity to the agreed location (including responding to a failure of the main), Council will not be liable for damage to, or reinstatement of the facility that is the subject of the occupation;
- j. Structures and/or occupation must not compromise roading or services maintenance activities;
- k. Ongoing maintenance of the structures and/or occupation are to be the responsibility of the Licensee however at the behest of Council's Parks Planning Team, the mowing of the grass verge under the occupation will be completed by QLDC Parks Maintenance Team;
- l. Minor changes to the LTO timeframes can be at the discretion of and can be endorsed by the Manager of Development Engineering;
- m. The occupation of the Riverside Wetland Reserve is not authorised by this Licence to Occupy; and
- n. The applicant is to use the grassed berm within the road reserve between the two carparks adjacent to the Riverside Wetland Reserve [as shown in Attachment A]; and
- o. Applicant is to advise the Parks Development team (parksdevelopment@qldc.govt.nz) once the trailer unit is on site and if there are any issues with the maintenance of the grass verge during the occupation.

Motion carried unanimously.

5. **Licence to Occupy – 122 Kings Drive, Wānaka**

A report from Adam Geekie (Licence to Occupy and Temporary Road Closure Administrator) assessed an application a Licence to Occupy ('LTO') Road Reserve to enable Montessori Children's House Wānaka Trust, located at 122 Kings Drive, Wānaka to construct a 25m² hard stand area for the purpose of allowing parents a safe and usable area in all weather conditions to park their bicycles while dropping off their children near the gate entrance. The report recommended that the LTO be granted subject to standard conditions.

Mr Geekie and Mr Wallace presented the report and took it as read.

Mr Geekie responded to a question about why the proposal included keeping grass on an area near a water main toby.

It was moved (Councillor Bruce and Mr Wellington):

That the Wanaka-Upper Clutha Community Board resolve to

- 1. Note the contents of this report; and**
- 2. Grant a Licence to Occupy 122 Kings Drive, Wānaka road reserve to Montessori Children's House Wānaka Trust subject to the following conditions:**
 - a. The licence shall remain at Council's pleasure;**
 - b. It is the responsibility of the applicant to ensure that all works on the road reserve comply with both the Building Act 2004 and the Resource Management Act 1991. Resource consent and building consents are to be obtained prior to works commencing, if required;**
 - c. All works must comply with both a Traffic Management Plan (TMP) and Corridor Access Request (CAR). The TMP and CAR must be approved by Council engineers before any work commences on the road reserve;**
 - d. All activities are to be undertaken in accordance with the Health and Safety at Work Act 2015;**
 - e. Any works within the road reserve to be undertaken to the specification (including Code of Practice – 3.4.14.3 Concrete Pavers) and approval of Council's engineers;**

- f. Any reinstatement works within the road reserve, if required, to be undertaken in accordance with the Council's Code of Practice and to the satisfaction of Council's engineers;**
- g. The adjacent berm is to be reinstated to good condition and grass seeded post construction, if required;**
- h. All services including three-waters, telephone, power and gas within the road reserve must be identified prior to any works being undertaken on the road reserve; there shall be no damage to Council infrastructure nor shall access to the road reserve by Council be fettered before, during or after the works are completed and Council reserves the right to charge a reasonable rate for any damage done to infrastructure;**
- i. Prior to works commencing, photographic evidence or a Council inspection is to be carried out of the pre-existing condition of the area to be occupied, and then again once the proposed occupation works are complete; photographs can be sent to adam.geekie@qldc.govt.nz; Council's engineer inspection to be arranged with Rich Gurnell (rich.gurnell@qldc.govt.nz); should any reinstatement works be required of this area, a further inspection is to be completed, with area to be of current or better condition;**
- j. The applicant is liable for any damages and/or reinstatement of Council's or any other person's property that may arise from the proposed activity (e.g. reinstatement of footpaths, road markings etc); if photographic evidence is not provided, any damage to the area following the occupation shall be remedied by the LTO holder.**
- k. In the event that Council requires access to any Council services in or in proximity to the agreed location (including responding to a failure of the water main), Council will not be liable for damage to, or reinstatement of the occupation;**
- l. Occupation must not compromise roading or services maintenance activities;**

- m. The licence area is not to be used for vehicle parking or as a construction material storage or staging area at any time;
- n. The licenced area must be always kept orderly and tidy;
- o. The construction of the hard stand area is to be as proposed with the berm to be dug out to a depth of 150mm, boxed and builder's mix installed and compacted prior to pavers being installed that are to be of same or similar style as adjacent footpath pavers;
- p. Ongoing maintenance of the occupation is to be the responsibility of the licensee;
- q. Care shall be taken to ensure no damage to surrounding paved area, street trees/garden area or infrastructure during construction with any damage to be repaired by the LTO holder; if light pole infrastructure and gardens/trees are at risk of damage (including paint), protection shall be installed to ensure no damage and surrounding pavers shall be protected by covering them with rubber matting thick enough to prevent paver damage, should use of larger construction equipment be required.
- r. If the applicant sells the property to any other purchaser, other than another childcare centre / preschool, then the licenced area must be reinstated to its original condition to the satisfaction of Council;
- s. The applicant is to design, supply and install a suitable sign on the nearby property fence and a permanently installed bike stand rack signalling the intended use of the licensed area; the type of rack and signage proposed must be approved by Council before installation and a photograph of the installed sign and rack is to be provided to Council (adam.geekie@qldc.govt.nz); and
- t. The applicant must register a Covenant in Gross against the titles of both Lot 95 DP 310207 and Lot 94 DP 310207 to ensure the recommended terms and conditions of the licence continue in perpetuity for all

future owners of the property, with evidence of the registration to be provided to QLDC (adam.geekie@qldc.govt.nz) prior to works commencing; failure to register the covenant will result in the licence being null and void.

Motion carried unanimously.

6. **Additional Road Names to be included as part of Wānaka-Upper Clutha Pre-approved Road Name List**

A report from Charlie Evans (Senior Planning & Development Administrator) assessed a variety of new road names gathered from local sources for use throughout the Upper Clutha and presented a final list of new road names for the Board to adopt.

Ms Evans and Mr Wallace presented the report. Ms Evans noted that some macrons need to be added to various names in Attachment E of the report (Attachment E identified the new road names referred to in the recommendation).

It was noted the relevant policy suggested that names should not be hard to spell or to pronounce and suggested that some newly proposed names did not meet these criteria. Officers clarified that the Board could approve names that are inconsistent with the policy.

Councillor Smith proposed the removal of two Latin names (“Divaricata” and “Fragrantissima”) due to the difficulty of pronouncing them as well as potential practical drawbacks of utilising such, for example potential difficulties communicating location when calling emergency services. The Chair noted that these names are preapproved, that there is no requirement to adopt these names, and also suggested that there is not a large pool of names that could be used. Officers confirmed that there is not a large pool of names to draw upon.

Officers also responded to a question on why other names were not included on the list (such as horse or sheep breed names).

The general consensus was for the Board to approve the list as is, noting that these names were options and difficult to pronounce names were likely not to be chosen.

It was moved (Ms Joll and Mr Hadfield):

That the Wanaka-Upper Clutha Community Board resolve to

- 1. Note the contents of this report;**
- 2. Approve the new road names and agree that they be added to the Wānaka-Upper Clutha Approved Road Name List.**

Motion carried (Councillor Cocks voted against).

7. Orchard Road Holdings Limited application to name three vested roads

A report from Charlie Evans (Senior Planning & Development Administrator) presented an application for names for new roads to be vested off Deans Drive, Wānaka. The proposed names all had an historic connection to the land being developed and three proposed names were presented for each new road.

Ms Evans and Mr Wallace presented the report.

The Chair expressed reservation over utilising names of persons who have not had a major impact on the area or where the background information on the person has not been provided. On this basis, the Chair indicated a preference for Packer Road, Sybil Drive, and Ensor Street.

Officers responded to questions requesting clarification regarding whether road 9A joins road 2A, and whether the name Alpine Meadows is too similar to West Meadows. Officers also clarified that other names would be approved by Council officers as per the policy.

Members expressed support for the Chair’s proposed three names.

It was moved (Chair and Councillor Tucker):

That the Wanaka-Upper Clutha Community Board resolve to

- 1. Note the contents of this report;**
- 2. Approve the application for the following first choice new road names provided by the applicant:**

	Road 2A	Road 5	Road 9A
First Choice	Packer McKenzie Road	Sybil McPherson Drive	Ensor Street

Motion carried unanimously.

8. Notification of intention to grant a licence within Forest Heights Reserve, Wānaka for a communications station

A report from Matthew Judd (Parks Property Planner) assessed notifying the intention to grant a new reserve licence to Connexa Ltd for a communications station within Forest Heights Reserve, Wānaka. The report also asked the Board to appoint three

members to hear any submissions and make a recommendation to Council, should any submissions be received.

Mr Judd presented the report.

There were no questions.

It was moved (Councillor Cocks and Councillor Bruce):

That the Wanaka-Upper Clutha Community Board resolve to

- 1. Note the contents of this report;**
- 2. Approve the intention to notify a licence in accordance with section 48(A) of the Reserves Act 1977 to Connexa Ltd over part of lot 721 deposited plan 399076 known as Forest Heights Reserve, Wānaka, subject to the following terms and conditions:**

Commencement	1 March 2025
Term	Six years
Renewal	Two rights of six years each
Rent	Market rental to be assessed by valuation
Rent Reviews	Every three years
- 3. Appoint three Community Board members (Mr Telfer, Ms Joll and Mr Wellington) to form a hearing panel to hear any submissions and make a recommendation to Council.**

Motion carried unanimously.

9. Electrical easement in favour of Aurora Energy over Sargood Drive Recreation Reserve

A report from Matthew Judd (Parks Property Planner) assessed recommending to Council approval of an electrical easement in favour of Aurora Energy over the recreation reserve in Sargood Drive, Wānaka. The report recommended that the Board recommend to Council approval of the easement (as only Council could approve the easement under the Reserves Act 1977).

Mr Judd presented the report.

Mr Judd responded to a question on whether the Council might consider selling the reserve at some point.

It was moved (Mr Wellington and Ms Joll):

That the Wanaka-Upper Clutha Community Board resolve to

- 1. Note the contents of this report;**
- 2. Recommend to Council to exercise Minister's consent and approve an electrical services easement over Sargood Drive Recreation Reserve, legally described as lot 75 DP 15833, in favour of Aroura Energy in accordance with the indicated easement plan, Attachment A;**
- 3. Delegate authority to approve final terms and conditions of the easement and execution authority to the General Manager Community Services.**

Motion carried unanimously.

10. **Chair's Report**

A report from the Chair detailed members' community engagement activities in recent weeks.

Members discussed and provided updates on various matters raised in the Chair's Report.

The Chair indicated that he would share with the Board the detailed response to some questions he had raised to Aurora around their plans for solar and distributed energy in the district.

Councillor Cocks asked the Chair what the MAC foundation funds would likely be used for. The Chair indicated that MAC was creating an endowment fund with 7-8% return, and noted that the fund will be used to assist disadvantaged children (for example to obtain devices and to assist in the payment of school or camp fees).

It was moved (Chair and Councillor Tucker):

That the Wānaka-Upper Clutha Community Board resolve to:

- 1. Note the contents of this report.**

Motion carried unanimously.

Councillor Tucker delivered a closing karakia.

The meeting concluded at 11.26

CHAIR

DATE