



Arrowtown Community Centre

Te Whare Hapori o Haehaenui



10 CENTENNIAL AVENUE, ARROWTOWN 9302



QUEENSTOWN
LAKES DISTRICT
COUNCIL

Arrowtown Community Centre is a **multipurpose built facility** with access to Arrowtown's iconic tree-lined avenue and the gold rush era main street. It has flexible spaces that can be used for a **variety of events.**

Arrowtown Community Centre with views of Jack Reid Park and the mountains is the perfect place to hold your next event or special occasion. The venue has a main hall which can be partitioned into smaller spaces and has full kitchen and bar facilities. There is free parking at the venue for event organisers.



Venue details

Event Types	Team building / Sporting activities / Weddings / Private functions / Meetings / Community classes (e.g. dance, yoga, boot camps)
Hire Times	6.00am to 10.30pm
Capacity	Banquet 100 / Theatre 100 / Cocktail 160
Floor Area	192m ²



Amenities



WHAT'S INCLUDED?

- » Hire of entire Arrowtown Community Centre (auditorium, change rooms, kitchen, bar).
- » Hire of venue upholstered chairs (maximum 120).
- » Hire of 1.8m rectangle trestle tables (maximum 15).
- » Hire of commercial grade kitchen equipped with under bench fridge, commercial oven with 6 burner gas stove top, commercial dishwasher.
- » Hire of bar with commercial dishwasher and two display fridges
- » All electricity charges, including heating.

WHAT'S NOT INCLUDED?

- » Rubbish pick up and disposal off-site.
- » Recycling bins.
- » Placement of all seating and furniture (also furniture reinstatement ready for cleaning post event).
- » Audio-visual and production equipment.
- » Appointment of caterer & theming.
- » Hire of all food and beverage equipment (incl. plates, glass, cutlery etc.).
- » All staffing requirements, including security and fire wardens / attendants.
- » All health & safety requirements.
- » All necessary licenses and permits.
- » All charges relating to a call out by fire service or use of extinguisher on-site.
- » Hire of additional tables and chairs.
- » Applications for special licensing if selling alcohol.
- » Any other requirements as detailed in venue hire instructions.

SPECIAL CONDITIONS

Please note the following conditions regarding noise.

- » Music is permitted inside the venue only. DJ/Bands are not permitted to play outside the venue or in a marquee.
- » All windows and doors (roadside) must be closed at 10pm to minimise noise. Cougar Security will be on-site from 10pm to ensure you are complying with noise restrictions and will remain on-site until all guests have left.
- » Electricity to the power outlets is switched off at 11.30pm each night. All guests must be gone from the venue by midnight.
- » A TV and sound system may be available on request. This is owned by the Arrowtown Rugby Club and will require approval from them.





Pricing

	COMMUNITY	STANDARD	COMMERCIAL
WHOLE VENUE			
Hourly	\$42.00	\$107.00	\$159.00
Half day	\$182.00	\$468.00	\$702.00
Full day	\$298.00	\$766.00	\$1,148.00
DOUBLE ROOM (2 ROOMS)			
Hourly	\$29.00	\$74.00	\$110.00
Half day	\$125.00	\$322.00	\$483.00
Full day	\$205.00	\$527.00	\$790.00
MEETING ROOM			
Hourly	\$14.50	\$37.00	\$54.00
Half day	\$61.00	\$159.00	\$238.00
Full day	\$101.00	\$258.00	\$389.00
Kitchen	\$35.00	\$90.00	\$135.00
CHANGING ROOMS			
Per use	\$39.00	\$100.00	\$150.00

Community pricing reflects registered charities and community organisations, standard hire includes private hires and our commercial rates are for businesses looking to hire our venues.



Parking and Transport

There is an on-site car park as well as street parking available in the surrounding neighbourhood.

The Orbus bus stop is just a two-minute walk from the venue, providing convenient access to the centre of Arrowtown before continuing to the Frankton Bus Hub (bus exchange), where you can connect to various destinations in the area.

For more information on bus schedules, please visit Queenstown buses and ferries at orc.govt.nz.

Additionally, Arrowtown Taxis offers reliable transportation options for your convenience.

Location

10 Centennial Avenue, Arrowtown 9302.



Sustainability

The Queenstown Lakes District plays host to a range of local, national, and international events, set amongst a spectacular alpine backdrop. Events of all shapes and sizes offer a range of economic, cultural, and social benefits for the district, but without careful planning can also have negative environmental impacts, including generation of waste and Greenhouse Gas (GHG) emissions. Reducing your event waste and GHG emissions doesn't need to be difficult, **we've got guides, templates and checklists** to help you and our friendly venues staff will always be there to give advice.

FAQ's

» Is Wi-Fi available?

QLDC has a 'Public' Wi-Fi network available to all guests. If you have special Wi-Fi requirements such as streaming or require a large amount of data then speak to the Venue Manager.

» Do we offer catering services?

No, but we can recommend caterers familiar with QLDC venues.

» Do we offer audio visual services?

No, but we can recommend A/V suppliers familiar with QLDC venues.

» Can I bring caterers on-site / can I bring my own food and drink?

Yes, you can organize your own caterers or alternatively bring your food and beverages on-site.

» Can I sell alcohol at the venue?

Yes, but you will need to apply for a **special licence**.

» Is the venue accessible?

Yes, flat entry into the building and an accessible male and female toilet.

» Do I have the entire venue?

The venue can be partitioned into 3 rooms so you could be sharing the facility if you haven't hired the whole venue.

» Will I be required to have public liability insurance?

As part of the hire agreement, you will be required to take out our venue insurance. Any additional insurance requirements will be based on the type of event.

» Can I decorate the space?

Yes, and the time to do this must be included in the hire time.

» Who is responsible for setting up furniture / equipment?

The hirer is responsible for setting up and putting away any equipment.

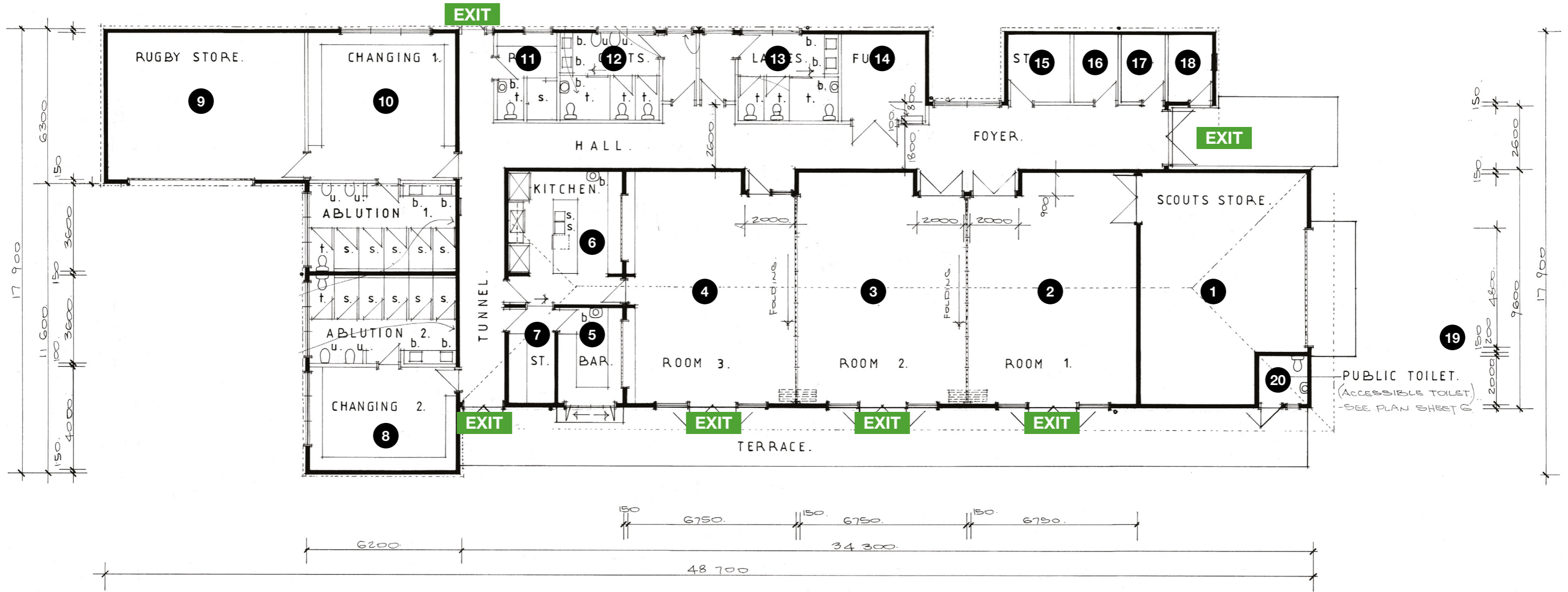
» Can I set my items up and come back later?

Yes, but you must factor this into the booking time.

» Who is responsible for cleaning?

QLDC will organize a post event clean as part of the hire agreement with our contracted cleaners.

Book this venue.



FLOOR PLAN. 1:100.

FLOOR AREA = 627M².

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|---|-----------------------|---------------------------------|-----------------------------|-------------------------|
| Banquet 120 pax rounds
(in room 1, 2 and 3) | 1 Scouts Store | 6 Kitchen | 11 Referees Room | 16 Table Storage |
| Theatre 150 pax | 2 Room 1 | 7 Rugby Bar / Storage | 12 Male Toilets | 17 Storage |
| Cocktail 283 pax | 3 Room 2 | 8 Visitors Changing Room | 13 Female Toilets | 18 Storage |
| | 4 Room 3 | 9 Rugby Store | 14 Chair Storage | 19 Carpark |
| | 5 Bar | 10 Home Changing Room | 15 Cleaning Cupboard | 20 Public Toilet |