

Minutes of a Infrastructure Committee Workshop

Thursday, 18 June 2024 at 9.00am
Council Chambers, 10 Gorge Road, Queenstown

Present:	Councillor Gavin Bartlett (Chair)	Councillor Lyal Cocks
	Councillor Craig Ferguson (Online)	Councillor Niki Gladding
	Councillor Quintin Smith (Online)	
Apologies:	Councillor Cody Tucker	
In attendance:	Mr Tony Avery	Ms Kath Buttar
	Ms Sophie Mander	Mr Sam Metcalfe
	Mr Richard Powell	Miss Sarah Bradey

No.	Agenda Item	Actions
1.	<p><u>Waste Minimisation Community Fund 2024/2025</u></p> <p>The purpose of this briefing was to provide the Infrastructure Committee members with a progress update on the 2023/2024 Waste Minimisation Community Fund (WMCF) projects and advise the outcome of the 2024/2025 fund allocation.</p> <p>Ms Kath Buttar spoke to a PowerPoint presentation on the WMCF Update. Ms Buttar provided an update on the projects which were allocated funding through the 2023/2024 round. These included reuse initiatives, reducing food waste, diverting organics, textile waste and education. Ms Buttar highlighted that the Remarkables Market received funding and presented a video by Ground Up. Ms Buttar also highlighted that Tikki Studios received funding and presented a video by Tikki Studios.</p> <p>Ms Buttar listed the successful 2024/2024 Waste Minimisation Fund Projects (Attachment A).</p> <p>Ms Buttar and Ms Mander responded to a question on the usage of the Naylor Love 2024/2025 funding amount of \$15,870.00.</p> <p>Attachments: <i>Attachment A: Waste Minimisation Community Fund Update Presentation (see workshop agenda).</i></p>	None

No.	Agenda Item	Actions
2.	<p><u>Land Development and Subdivision Code of Practice – Stage 3 Amendments</u></p> <p>The purpose of this workshop item was to introduce the Infrastructure Committee members to the proposed changes to the Land Development and Subdivision Code of Practice (the Code), to provide a background on actions to date and the current status of the review, to explain the structure of the Code for ease of reference/review, and to map the process from now through to acceptance.</p> <p>Mr Richard Powell spoke to a PowerPoint presentation on the Code Stage 3 Amendments with support from Mr Sam Metcalfe. Mr Powell highlighted that stage one and two were completed in 2020.</p> <p>There was a discussion on the Core Working Group (Attachment Q).</p> <p>Mr Powell explained that the Code Stage 3 Amendments will be going out for a four-week public consultation and after discussion agreed a six-week public consultation would get a better response.</p> <p>There was extensive discussion on information technology systems and the recording of deviations from the Code.</p> <p>There was also discussion on whether frozen ground impacts stormwater runoff.</p> <p>Officers responded to a question on how councillors can explain berm requirements to constituents.</p> <p>Attachments: <i>Attachment A: QLDC Land Development and Subdivision Code of Practice 2024 (see workshop agenda).</i> <i>Attachment B: Appendix A - Acceptable Pipe and Fitting Materials (see workshop agenda).</i> <i>Attachment C: Appendix B - Standard Drawings DRAFT FOR CONSULTATION 2024 (see workshop agenda).</i> <i>Attachment D: Appendix C - Field Testing of Pipelines (see workshop agenda).</i> <i>Attachment E: Appendix D - Water Supply Disinfection Specification (see workshop agenda).</i></p>	None

No.	Agenda Item	Actions
	<p><i>Attachment F: Appendix E - Typical Plan and Cross Section Figures from Table 3-2 (see workshop agenda).</i></p> <p><i>Attachment G: Appendix F - Irrigation System (see workshop agenda).</i></p> <p><i>Attachment H: Appendix G - Sewer Pump Station (see workshop agenda).</i></p> <p><i>Attachment I: Appendix H - Water Supply Pump Station Design Guidelines (see workshop agenda).</i></p> <p><i>Attachment J: Appendix I - Street Tree Planting Guidelines (see workshop agenda).</i></p> <p><i>Attachment K: Appendix J - Cycle Trail and Track Design Standards & Specifications (see workshop agenda).</i></p> <p><i>Attachment L: Appendix K - Three Waters Facility Asset Identification Specification (see workshop agenda).</i></p> <p><i>Attachment M: Appendix L - Pavement Reinstatement Guide (see workshop agenda).</i></p> <p><i>Attachment N: Appendix M - Traffic Signal Guidelines (see workshop agenda).</i></p> <p><i>Attachment O: Appendix N - Pipe decommissioning method (see workshop agenda).</i></p> <p><i>Attachment P: Appendix O -Southern Light Technical Specifications 2022 (see workshop agenda).</i></p> <p><i>Attachment Q: PowerPoint Presentation on Land Development and Subdivision Code of Practice (see below).</i></p>	

The workshop concluded at 10.30am