

# Resource Management Act 1991 & Local Government Act 1974 Fees & Charges

1 July 2024

Charges for processing resource consents (land use and subdivision), private plan changes and undertaking related activities, including engineering processes, have been set by the Queenstown Lakes District Council in accordance with section 36(1) of the Resource Management Act 1991 (RMA) and section 150 of the Local Government Act.

The following schedules set out the hourly rates and initial fees payable at the time of lodging an application, and are effective from 1 July 2024.

## Notes accompanying the schedules below:

- > All charges and initial fees are inclusive of GST and are payable on submitting the application to Council.
- > In relation to resource consents, with the exception of the fixed fees indicated, the fee amounts are a minimum initial charge and any further costs generated will be invoiced on a time cost basis. Where the processing of an application does not use the full initial fee, the unused amount if greater than or equal to \$100 (inclusive of GST) will be refunded.
- > Applications will not be received and processing will not continue while charges remain unpaid or overdue.
- > The use of external planning consultants where required to process resource consent applications will be charged at the relevant (i.e. planner or senior planner) hourly rate for Council planners listed in the table below.
- > The use of external expert consultants (e.g. landscape architects/urban designers/noise/engineering) where required will be charged on a full recovery basis at their agreed Council hourly rate.
- > The use of RMA Commissioners, including for notification decisions, or for non-notified and notified decision making, will be charged on a full recovery basis at their agreed Council hourly rate.
- > Any involvement by the Harbour Master team in a resource consent, including monitoring and enforcement, will be charged on a full recovery basis at the hourly rate of \$194.25.
- > For resource consent applications the fee paid at lodgement includes a fixed administration fee of \$300.
- > For land use resource consent applications and designation related applications, the fee paid at lodgement includes an initial monitoring fee of \$287.
- > For RMA section 127 change of conditions and deemed permitted activities, monitoring, if required, will be charged at the hourly rate listed.
- > Disbursements (i.e. printing, advertising, postage) will be charged on a full recovery basis.

HOURLY RATES	Amount (NZ\$)
Planning Officer	194.25
Planner	220.50
Senior Planner	248.33
Leadership	248.33
Land Development Engineer Cadet	185.33
Land Development Engineer	244.65
Team Leader Subdivision, Development Contributions and Property	244.65
Subdivision / Development Contributions Officer	185.33
Administration Support	128.10
Senior Administration Support	138.08

<b>MONITORING &amp; ENFORCEMENT, PLANNING &amp; INFRASTRUCTURE AND PARKS</b>	<b>Amount (NZ\$)</b>
Monitoring/Compliance Planner	194.25
Senior Monitoring/Compliance Planner	248.33
Environmental Health	144.90
Senior Infrastructure Engineer	244.65
Infrastructure Engineer	220.50
Infrastructure Other	185.33
Parks & Reserves Senior Planner / Planning Manager	248.33
Parks & Reserves Planner / Officer	194.25

<b>LODGEMENT FEE PER CONSENT</b>	<b>Amount (NZ\$)</b>
Monitoring (Initial Fee)	287.00
Administration per resource consent (Fixed Fee)	300.00

<b>MONITORING (Initial Fees)</b>	<b>Amount (NZ\$)</b>
Compliance inspections (including for NES-Plantation Forestry)	hourly rate

<b>PRE-APPLICATION MEETINGS (Initial Fees)</b>	<b>Amount (NZ\$)</b>
Pre-Application Meeting including preparation for meeting and write up / issue of meeting notes by Council officer or external consultants - first hour free for all Council officers, after which time charged at the applicable officer(s) hourly rate(s). Involvement in pre-application meeting by external expert consultants (i.e. landscape / urban design etc) will be charged in full.	hourly rate

<b>LAND USE CONSENTS (Initial fees unless otherwise stated)</b>	<b>Amount (NZ\$)</b>
Deemed Permitted activities - Boundary activity notice	606.00
Deemed Permitted activities - Marginal and temporary non-compliance notice	606.00
Controlled Activity (overall consent status) Except if fall into one of the specific consent categories below and then that initial fee applies	1,874.00
Restricted Discretionary Activity (overall consent status) Except if fall into one of the specific consent categories below and then that initial fee applies	2,426.00
Discretionary (overall consent status) Except if fall into one of the specific consent categories below and then that fee applies	2,668.00
Non-complying Activities (overall consent status) Except if fall into one of the specific consent categories below and then that fee applies	3,638.00
Signs	1,698.00
Scheduled buildings and/or Trees (Fixed Fee): > Painting (only) of scheduled building/dwelling submitted with Heritage New Zealand approval > Trimming of scheduled or protected tree submitted with supporting arboriculturist's report	970.00
Transfer of Water Based Consent	303.00
Responding to requests to Council to confirm that works are within the scope of an approved resource consent, or that a resource consent has been given effect to	hourly rate
Other Applications	1,544.00

<b>SUBDIVISION CONSENTS (Initial fees unless otherwise stated)</b>	<b>Amount (NZ\$)</b>
Amalgamation Certificate (Fixed Fee)	194.00
Boundary adjustment	2,426.00
Restricted activity up to two lots	3,396.00
Restricted activity more than two lots	3,749.00
Engineering Review & Acceptances	606.00
All other subdivision	3,881.00
Registered Bond / release of Registered Bond (each)	185.00
Cancellation of amalgamation conditions (s241)	1,444.00
Section 223 Certificate	185.00
Section 224(c) Certificate	371.00
Signing and sealing other plan or certificate	185.00

### **MULTIPLE ACTIVITIES**

*Where an application includes both land use and subdivision activities, or multiple activities, only the higher or highest relevant initial fee charge is payable.*

<b>SUBDIVISION CONSENTS (Initial fees unless otherwise stated)</b>	<b>Amount (NZ\$)</b>
Notice of Requirement (NoR) for a Designation	7,277.00
Alteration of Designation	4,741.00
Removal of Designation or Heritage Order	585.00
Certificate of Compliance	1,940.00
Existing Use Certificate	3,638.00
Extension of lapse period of a resource consent (section 125 RMA)	910.00
Outline Plan (Section 176A RMA)	1,819.00
Outline Plan Waiver (Section 176A(2)(c) RMA)	728.00
Surrender of consent (Fixed Fee)	303.00
Variation to resource consent conditions (section 127 RMA)	2,183.00
Urban Design Panel (Prior to lodging resource consent)	303.00
Urban Design Panel (Post lodging resource consent)	606.00
Private Plan Change	14,884.00

LOCAL GOVERNMENT ACT CHARGES (Initial Fees)		Amount (NZ\$)
Section 348 Right of Way		800.00
Licence to Occupy		739.00
Temporary Road Closures		739.00
Assignment of Licence to Occupy		185.00
Traffic Management Plans		288.00
Corridor Access (Road Opening Permits)	< 20 m	348.00
	20-100 m	602.00
	100-500 m	856.00
	500-2000 m	1,110.00
	> 2000 m	2,554.00
Road Naming		243.00

Engineering Connection to Council Services		Amount (NZ\$)
One Connection		359.00
For each additional connection		150.00
Cancellation of Building Line Restriction		381.00

RMA OBJECTIONS UNDER SECTION 357A(1)(f) OR (g) REQUESTED TO BE HEARD BY AN INDEPENDENT COMMISSIONER		Amount (NZ\$)
Requested Commissioner consideration of objections under section 357A(1)(f) or (g)		hourly rate

RMA PUBLICLY NOTIFIED AND LIMITED NOTIFIED APPLICATIONS (Initial Fees)		Amount (NZ\$)
<p><b>Limited Notification</b></p> <p>If a decision is issued that the application needs to be processed on a Limited Notified basis, an invoice will be issued with that decision and needs to be paid before the application can be notified.</p> <p>This further initial fee is paid up front in recognition that Council is required to undertake additional tasks to process a notified consent, such as - notifying the application, receiving and reviewing submissions, and preparation of a section 42A officer report on the application which is prepared for the Decision maker.</p>		1,973.00
<p><b>Publicly Notified</b></p> <p>If Public Notification of an application is required this additional charge is required to be paid either at the time of lodgement (if notification is volunteered), or as soon as a decision is issued requiring public notification (an invoice for this fee will be issued with that decision). Public notification will not occur until this additional fee is paid.</p> <p>This fee recognises that Council is required to undertake additional tasks to process a notified consent, such as - notifying the application, receiving, and reviewing submissions, and preparation of a section 42A officer report on the application which is prepared for the Decision maker.</p>		6,780.00
<p><b>Hearings</b></p> <p>If a hearing is required this will result in additional costs associated with Hearing Commissioners (for tasks such as reading the application, pre-circulated evidence, issuing minutes, undertaking site visits, attending the hearing, reviewing the additional information if required, closing the hearing, deliberations, then writing the decision), and the cost of the attendance at the hearing of Council's processing and secretarial staff including any additional tasks required. This fee must be paid prior to the hearing date being confirmed.</p>		Half Day 8,269.00  Full Day 15,159.00  Each Additional Day 13,340.00